

ICCT Publication Checklist - Reports

Medium-length piece to provide policy recommendations and point to solutions/ actions for counter-terrorism related actors

The Report must:

- have a flexible format (no word limit, with the Editorial Team retaining the right to assess eligibility for submissions)
 - use British English spelling and grammar.
 - be formatted in Times New Roman, size 12, 1.5 line spacing.
 - use the [Chicago Manual of Style \(17th Edition\)](#) for footnotes and bibliography
 - adhere to the [ICCT Style Guidelines](#)
 - Include original databases and photographs for publication, if applicable
- Target Counter-terrorism policy makers and practitioners in the field who are interested in policy implications of current topics

The submission:

- includes a cover page, which consists of the title, author(s) names(s) includes an abstract of max. 150 words, 4-8 keywords and a one or two line excerpt to include as a description on the ICCT website. If appropriate, acknowledgements and funding should also be included.
- includes a Letter of Commitment, which states that the manuscript has not been published elsewhere, nor is it currently under review elsewhere.
- Includes an author(s) biography, listing current position(s), qualifications and recent publications, a copyright-free photo for use by ICCT, social media handle(s) and email address for all co-authors.

Please see [this Report](#) as an example of our expectations for submissions.